Sample Proof Packet. The names, addresses and numbers in it are made up.

Proof Packet

Mailing record prepared by SureLetter.
This is a record of what was sent and what USPS reported. It is not an affidavit. Our print partner printed the letter and handed it to USPS.

Order	ord_sample
Service	USPS Certified Mail with Electronic Return Receipt
Pages	1
From	Jane Sample 123 Example St Sampletown, CA 00000
To	Alex Example Example Property Co. 456 Sample Ave Suite 7 Sampletown, CA 00000

Ordered	Oct 1, 2026, 4:05 PM UTC
Sent to printer	Oct 1, 2026, 4:12 PM UTC
First USPS scan	Oct 2, 2026, 11:02 PM UTC
Delivered	Oct 6, 2026, 7:14 PM UTC
Print job ID	letter_sample_0000
USPS tracking	9400 0000 0000 0000 0000 00

SHA-256 of letter `d0c8c5a576dad7ca2632df430f057049ad05fa65517b8adf70b55bba9bd09e62`

The SHA-256 fingerprint identifies the exact PDF sent for printing. The letter pages that follow are that PDF. Any change to the file would change the fingerprint.

Generated Oct 7, 2026, 3:00 PM UTC.

SAMPLE

Sample letter

October 1, 2026

Jane Sample
123 Example St
Sampletown, CA 00000

Alex Example
Example Property Co.
456 Sample Ave, Suite 7
Sampletown, CA 00000

Re: Return of security deposit for 789 Placeholder Rd, Unit 2

Dear Alex Example,

I moved out of 789 Placeholder Rd, Unit 2 on September 1, 2026, and returned the keys that day. Please return my $1,000 security deposit, or send an itemized list of any deductions, to the address above.

This letter is a sample. It shows how a letter appears in a Proof Packet. The names, addresses and amounts in it are made up.

Sincerely,
Jane Sample

SAMPLE

USPS tracking history

Tracking number	9400 0000 0000 0000 0000 00

Oct 2, 2026, 11:02 PM UTC	Accepted at USPS Origin Facility SAMPLETOWN, CA 00000
Oct 3, 2026, 8:40 AM UTC	In Transit to Next Facility
Oct 5, 2026, 11:21 AM UTC	Arrived at Post Office SAMPLETOWN, CA 00000
Oct 6, 2026, 1:05 PM UTC	Out for Delivery SAMPLETOWN, CA 00000
Oct 6, 2026, 7:14 PM UTC	Delivered, Left with Individual SAMPLETOWN, CA 00000

SAMPLE

Signed return receipt (placeholder)

In a real Proof Packet, this page is the Electronic Return Receipt PDF that USPS emails after delivery. It shows who signed, the delivery date and the delivery address.

This sample leaves it out. You add the real one in the app after your letter is delivered.

SAMPLE